



## **Children's Party Menus**

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## Novelty Party Boxes - £3.15

Filled Sandwich or Roll  
Ham, Cheese, Egg Mayonnaise  
& Tuna Mayonnaise

Packet of Walkers Crisps or Hula Hoops  
Chocolate Bar or Small Cake  
Packet of Sweets  
Packet of Choc Buttons

Carton of Drink

### Menu 1 - £3.15

Selection of filled Sandwiches and/or Rolls:

Pizza Slices  
Sausage Rolls  
Chicken Nuggets  
Cocktail Sausages  
Cheddar Cheese Cubes & Grapes  
Crisps, Hula Hoops & Other Snacks

Chocolate Novelty Biscuits  
Selection of Small Cakes/ Slices

Individual Jellies

Carton of Drink

### Menu 2 - £3.75

Selection of filled Sandwiches and/or  
Rolls:

Pizza Slices  
Sausage Rolls  
Scotch Eggs  
Picnic Eggs  
Chicken Nuggets  
Potato Skins topped with Soft Cheese  
Cocktail Sausages  
Cheddar Cheese Cubes & Grapes  
Vegetable Sticks with Cheese Dip  
Crisps, Hula Hoops, Other Snacks  
& other savoury snacks

Chocolate Novelty Biscuits  
Selection of Small Cakes/ Slices

Individual Jellies

Carton of Drink

### Sandwich/ Rolls - Fillings Options:

- Ham
- Turkey Breast
- Marmite
- Cheese - Cheddar
- Tuna Mayonnaise
- Cheese Spread
- Jam
- Egg mayonnaise
- Chocolate Spread

**Minimum number catered for - 12 children.**

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## About our Menus

Our menus are regularly reviewed to ensure that we are providing a good variety of products within each menu, whilst offering a 'Value for Money' service.

We have outlined some set menus, which should be suitable for most occasions. The menu choice is entirely yours and may be altered to add or exclude items as required. If you have any dietary requirements we will be pleased to accommodate your wishes and provide a suitable menu.

If after reading through the enclosed menus you wish to speak to our Menu Planner we will be pleased to work with you to design the most suitable buffet for your particular occasion and to accommodate your preferences and budget.

If you require staff on-site to serve and ensure the smooth running of the event our waitress service is available at £14.00 per hour per waitress (service available for numbers in excess of 30 people).

All prices quoted include the provision of disposable plates, cutlery, glasses, serviettes etc. China crockery, glasses & stainless steel cutlery can be supplied with a service charge of 0.22p per item to cover the cleaning costs.

- All prices quoted are subject to VAT

## Minimum Orders

To aid the cost effectiveness of our business it has become necessary for us to apply a minimum order on numbers for each buffet. Below minimum orders can be accepted but it may be necessary to apply a small delivery charge.

## Ordering Procedures

To place a buffet order please contact our buffet coordinator who will discuss with you the menus and your requirements and will then go on to make all the necessary arrangements.

**Tel:** 01952 582969 or 01743 718477  
**Fax:** 01952 583862  
**Email:** [info@hammondscatering.co.uk](mailto:info@hammondscatering.co.uk)

After placing your order a confirmation letter will be forwarded to you along with a detailed invoice. If you need to make any alterations to your order this can be done by calling our office on the above number. We always endeavour to supply you with the items requested, however occasionally if a certain product is not available it may be necessary to make a substitution with a similar product.

## Notice Required/ Late Bookings

To ensure that we can accept your booking and to be able to accommodate your selected delivery time we advise that you give us as much notice as possible. We will always try to accommodate late bookings i.e. less than 7 days notice but heavy workloads may have an affect on the time we can deliver the buffet.

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## **Payment Terms**

On placing your order a deposit of 30% will be required in order to secure the booking. A further 30% deposit will be required one month before the event and the balance must be paid 7 days prior to the event. Payment can be made by cash, cheque (please allow 7 working days for clearance), debit card or credit card. No charge will be made for payment by maestro, solo or visa debit card however a charge of 3% to cover bank charges will be applied to all orders being paid by credit card.

## **Complaints Procedure**

If you encounter any problems with an order, no matter how small, please notify our office immediately on receipt of the buffet and we will do everything possible to rectify the situation straight away. All feedback from our customers is acted upon and very much appreciated.

## **Delivery/ Collection Procedures**

We recommend that delivery of the buffet is planned for at least 30 minutes prior to your guests arriving. The food will be delivered and laid out – please ensure that sufficient tables are available to accommodate the food. If required, at a small extra charge of £2.00, the buffet tables can be lined with disposable banquet roll.

A fluorescent label containing information regarding the time your buffet was despatched and the time the food must be consumed by will accompany your order. Food must be consumed within 4 hours of the despatch time unless it is being kept under the correct refrigerated conditions.

The collection of all platters, baskets etc will be undertaken the following day at a time to suit. Please ensure that all the equipment including all foil platters and baskets are ready for collection – any missing or damaged items will be charged for at the full replacement cost. If the items are not available for collection at the arranged time the customer will need to make arrangements for the equipment to be returned to us as soon as possible.

## **Delivery Charges**

Subject to minimum numbers, there will be no charge made for deliveries in the Telford/ Shrewsbury area. For orders outside of this area a delivery charge may need to be applied subject to the numbers being catered for and the chosen menu. Please ask Menu Planners for a quote.

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